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DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES
Helping people. It's who we are and what we do.



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MTL # 1604 – 09132024

TO: Jill Marano, Director – Clark County Family Services
Betsey Crumrine, Social Services Manager V – DCFS – District Offices
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FROM: Betsey Crumrine, Interim Deputy Administrator, Division of Child and Family Services

POLICY DISTRIBUTION

Enclosed find the following policy for distribution to all applicable staff within your organization:

1604 Oversight of Statewide Court Jurisdiction Program

This policy is/was effective: 09/13/2024

- This policy is new. Please review the policy in its entirety
- This policy replaces the following policy(s): MTL # _____ - _____ Policy Name: _____
- This policy has been revised. Please see below for the type of revision:
 - This is a significant policy revision. Please review this policy in its entirety.
 - This is a minor policy revision: (List page number & summary of change):
 - A policy form has been revised: (List form, page number and summary of change):
- This policy has been reviewed for statewide compliance.

NOTE:

- Please read the policy in its entirety and note any areas that are additionally required by your agency to be in compliance with the policy enclosed.
- This is an **ALL STAFF MEMO** and it is the responsibility of the person listed above to disseminate the policy enclosed to appropriate staff within his/her organization and to ensure compliance.
- The most current version of this policy is posted on the DCFS Website at the following address: <http://dcfs.nv.gov/Policies> Please check the table of contents on this page for the link to the chapter you are interested in.

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1604 Oversight of Statewide Court Jurisdiction Program

Policy Approval Clearance Record

<input checked="" type="checkbox"/> Statewide Policy <input type="checkbox"/> Administrative Policy <input type="checkbox"/> DCFS Rural Region Policy	<input type="checkbox"/> New Policy <input type="checkbox"/> Modified Policy <input type="checkbox"/> This policy supersedes:
Date Policy Effective:	1/16/2018
Attorney General Representative Review:	06/13/2016
DCFS Deputy Administrator Review:	09/13/2024
DMG Original Approval	11/20/2017
DMG Review:	1/16/2018

STATEMENT OF PURPOSE

Policy Statement and Purpose:

Child Welfare Agencies will ensure adequate oversight of how the Court Jurisdiction stipend funds are utilized by youth in the program. Child Welfare Agencies will collect and track data that monitors the outcomes for these youths and determine efficiency and effectiveness of the program to ensure quality outcomes for youth enrolled in the program. This policy will establish parameters and accountability for the expenditures of the Court Jurisdiction monthly stipend by youth. It also institutes data elements that should be tracked to provide outcome information on youth enrolled in the Court Jurisdiction Program.

AUTHORITY

Federal: (as applicable) Example: CAPTA, or the Families First Act, or Senate Bills

NRS: [NRS 432B.594](#); [NRS 432.033](#); [NRS 432B.180](#); NRS 432B.595

NAC:

Other: State of Nevada Governor's Finance Office Division of Internal Affairs Audit Report No. 16-03. January 2016.

DEFINITIONS

Agency which Provides Child Welfare Services: In a county whose population is less than 100,000, the agency is a local office of the Division of Child and Family Services; or in a county whose population is 100,000 or more, the agency is the agency of the county, which provides or arranges for necessary child welfare services. May also be referred to as "Agency" or Child Welfare Agency".

Independent Living Program: The Independent Living Program (ILP) provides foster youth, age 14 and older, ongoing opportunities to learn and gain familiarity with various Independent Living (IL) activities. Ultimately, this program enhances a youth's ability to make adult decisions and to act in a more mature and self-reliant manner. Participation in the ILP provides youth the foundation necessary to successfully transition out of the foster care system and into independence and adulthood.

Independent Living (IL) Caseworker: Refers to the child welfare agency caseworker coordinating and/or providing services which are related to moving youth to self-sufficiency or furthering independence.

Independent Living Transitional Plan (ILTP): Refers to the document used to identify both long-term goals and short-term objectives and correlative services to prepare the youth for adulthood. It is also the written plan that addresses both the federal requirements for transition planning 90 days prior to a youth turning age 18, along with addressing the goals required by Nevada law for youth who remain under court

jurisdiction at age 18. This document will be signed and will serve as acknowledgement that the youth received their case planning and permanency bill of rights.

Court Jurisdiction: For the purpose of this policy, the authority of the court to rule in a matter over a youth.

Court Jurisdiction Stipend: A monetary payment made directly to the youth or provided to another entity as designated in the Independent Living Plan in accordance with NRS 432B.594. This section defines keywords and acronyms. Definitions are included based on the content of the policy and the need to define terms. Definitions are to be consistent across policies, unless a policy specific definition is needed. This should only come after review of the definition table guide, and evaluation by the workgroup/Agency and the FPO office.

STANDARDS/PROCEDURES

Criteria for Participation in the Court Jurisdiction Program

1. Participation in the Court Jurisdiction (CJ) Program is the decision of the youth and the Court. The child welfare agency and/or its designee is required to develop a written plan to assist the child in transitioning to independent living and assessing the youth's compliance. If the court retains jurisdiction over a youth pursuant to [NRS 432B.594](#), the agency which provides child welfare services shall develop a written plan to assist the youth in transitioning to independent living must include the following:
 - a. The youth save enough money to pay for their monthly expenses for at least 3 months;
 - b. If the youth has not graduated from high school or obtained a general equivalency diploma or an equivalent document, the youth remain enrolled in high school or a program to obtain a general equivalency diploma or an equivalent document until graduation or completion of the program;
 - c. If the youth has graduated from high school or obtained a general equivalency diploma or an equivalent document, the youth:
 - i. Enroll in a program of postsecondary or vocational education;
 - ii. Enroll or participate in a program or activity designed to promote or remove obstacles to employment; or
 - iii. Obtain or actively seek employment which is at least 80 hours per month;
 - d. The youth secure housing;
 - e. The youth have adequate income to meet their monthly expenses;
 - f. The youth identify an adult who will be available to provide support to the youth;
 - g. If applicable, the youth have established appropriate supportive services to address any mental health or developmental needs of the youth; and
 - h. If a youth is not capable of achieving one or more of the goals set forth in paragraphs (a) to (g), inclusive, the youth have goals which are appropriate for the youth based upon the needs of the youth.

Court Jurisdiction Criteria for Expenditure of Funds

1. Court Jurisdiction monthly stipends are to only be used for the specific purpose of assisting youth with their living needs which may include obtaining goods and services, including, without limitation:
 - a. Room and board
 - i. Rent/Food
 - b. Housing assistance
 - i. Deposits/Utilities/Furnishings/Toiletries
 - c. Job training and placement assistance
 - d. Educational assistance
 - i. Books/Tuition/Campus Parking/Supplies
 - e. Medical care
 - f. Services to reduce high-risk behaviors in the former foster youth
 - g. Mental health services; and
 - h. Transportation

- i. Bus Pass/Car Payment/Insurance/Gas/Registration/Repairs
2. Caseworkers and/or IL providers are required to review and update the budget sheet with the youth at the mandated quarterly face to face meetings with the youth. Please refer to Policy [0801 Youth Independent Living Program](#).

JURISDICTIONAL ACTION

Development of Internal Policies: Child welfare agencies are responsible for the oversight of ensuring that caseworkers and/or IL providers collect the required information on the Court Jurisdiction Survey ([FPOA 1604 Court Jurisdiction Survey](#)) when youth enter and exit the CJ program.

Child Welfare Agencies are also responsible for developing their own mechanism to ensure monthly stipends are being used effectively and efficiently.

STATE RESPONSIBILITIES

Statewide information on a yearly report will be aggregated and made available to the Child Welfare Agencies.

POLICY CROSS REFERENCE

Policies: [0801 Youth Independent Living Program](#).

ATTACHMENTS

[FPO 1604A – Court Jurisdiction Outcomes Survey](#)